

FORM 1 B
TUVALU PASSPORT
Processing of Passport / Certificate of Identity

Stage 1. The officer receiving application must check information on the application against produced document including expired passport.

Pay special consideration to birth, adoption, marriage, change of name certificates; evidence of consent in the case of under age, evidence of citizenship. Previous or report missing passport must also be produced. Application must be signed by applicant and witnessed. Any application submitted on behalf of the applicant and provided the application is in order, the person acting on behalf of the applicant must signed the application form and to note the reason for doing so.

Photograph must give a clear facial feature of the applicant with no reflections of shadow on the background. Jewelry must be removed. Spectacles may only be worn if the applicant is known to have permanently worn spectacles. T-shirt, singlet must not be worn.

Stage 2. The Senior Passport Officer verifies the applicant before referring it to the writer.

Stage 3. The writer issue passport and submit the same to the Senior Passport who shall verify the new issue against the application.

Stage 4. The Senior Passport Officer on satisfying that this is in order shall submit the new passport to the Principal Immigration Officer for final view and signature.

PROCESSING SHEET

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GOVERNMENT OF TUVALU
PASSPORT REGULATION 1979
FORM 1B

APPLICATION FOR A PASSPORT FOR CHILD UNDER 18 YEARS OF AGE.

To be completed by or with the written consent of the legal guardian of the child.

NOTES

HOW TO COMPLETE THIS FORM.

1. Sections 1,2,3,4,5 and 7 of this form must be or may not be completed on behalf of all children.

Section 4 must also be completed on your behalf. The form should be clearly written in ink using block capitals for all names.

Authentication of Application.

The application must be witnessed in section 5 by a Member of Parliament, Minister of Religion, Public Officer holding a post graded at level 5 or above, an Island President, a person authorized to administer oaths or a person of similar standing substantiated to whom the application is personally known.

2. **Photograph.**

Two copies of a recent photograph of the child must be included with the application. These photographs must be taken full face without hat, and the photograph must not be mounted. The size of the photographs must be approximately 2 inches by 1.5 inches. The photographs must be printed on normal thin photograph paper and must not be glazed on the reverse side. The witness is also required to endorse the reverse side of one copy of the photograph with the words **"I certify that this is a true likeness of**
..... and add his signature.

3. **Document to Produce.**

- (a) If the child was born in Tuvalu (Child's birth Certificate or previous passport)
- (b) If the child was born of Tuvalu father outside Tuvalu:
- (i) Child's birth certificate and the parent's marriage certificate.
 - (ii) Father's birth certificate, naturalization or registration certificates or other evidence of Tuvalu citizenship
- © If the child is Tuvaluan by naturalization or by Registration as a citizen of Tuvalu or the U.K and Colonies:
- *Naturalization of Registration Documents.

(d) Children under 18 years of age or be granted passport facilities without the written consent of legal guardian.

(i.e) The father or if the father is dead *The mother or any other person claiming, during the lifetime of the Father to be legal guardian must either Produce or state the precise terms to the court order committing the child to her or that person's custody.

(e) A change of name must be by the production of evidence showing that a bona fide change has been made.

1. PASSPORT FORM 1B to be completed in ink by or with the written consent of the legal guardian of the child.

SURNAME OF CHILD.(IN BLOCK CAPITALS)	PERSONAL DESCRIPTION
CHRISTIAN NAMES (in full block letter)	RESIDENCE (COUNTRY)
RELATIONSHIP TO APPLICANT	HEIGHT
HIS NAME BEEN CHANGED? If so, state original	COLOUR OF EYES
Age last birthday Place of birth Date of birth	COLOUR OF HAIR
PRESENT ADDRESS (in block capitals)	SPECIAL PECULIARITIES
USUAL PLACE OF RESIDENCE (in block capitals)	

2 NATIONALITY (delete words which do not apply)

- a. Tuvalu citizen by birth, decent, marriage or otherwise (specify)
- b. Tuvalu citizen by registration, naturalization

No of certificate: _____ Place and Date of Issue: _____

- c. Clame connection with Tuvalu (specify)

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- (i) Do you have a previous Tuvalu Passport or have you endorsed under your father or mother passport? If yes, please state the number of the passport and if you have endorsed, please state the passport number of the passport in which you have endorsed to and provide copy of the passport that shown the endorsement.
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NOTE: if the applicant is not the legal guardian, written consent of legal guardian must be produced in 7 (supplementary information).

3.
PASSPORT REQUIRED TO TRAVEL TO:

PURPOSE OF TRAVEL:

COUNTRIES FOR WHICH PASSPORT IS TO BE ENDORSED:

4. DECLARATION

The undersigned hereby apply for the issue of a passport. I declare

- (a) that the information given in the application is correct to the best of my knowledge and belief
- (b) that I have not lost the status of Tuvalu citizen
- (c) that I have not previously held or applied for a passport in any description, or
- (d) that all previous passport granted to me have been surrendered other than current passport or travel document

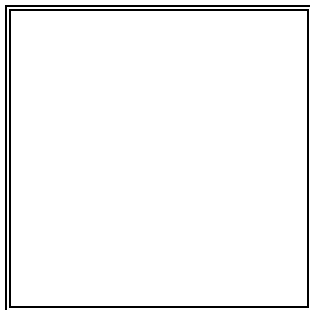
Delete C" or D' No _____ which is now attached and that I have made no other application which is inapplicable for a passport since the attached passport or travel document was issued to me.

Signature: _____ Date: _____

NOTE: If you have had a passport which has been lost, delete 'C' and 'D' and complete section 5 on the last page.

PASSPORT PHOTO AND SIGNATURE THAT WILL SCAN IN TO THE PASSPORT.

PHOTOGRAPH



SIGNATURE:

List of documents that have produced:

Signature: _____
Officer receiving application

Signature: _____
Applicant or person lodge on behalf of the applicant

5. PARTICULARS OF PREVIOUS PASSPORT WHICH HAS BEEN LOST OR IS NOT AVAILABLE FOR PRESENT USE (see note on section 4 above).

Passport Number: _____ Issued on: _____

BEARER'S NAME:

Circumstance in which passport was lost or destroyed or other reason for its non availability

Has loss been reported to the Police? If not reported, please report to the Police and provide signed statement from the Police.

I certify that the above particulars are correct and undertake in the event of the passport becoming available to return it to the Principal Immigration Officer, Funafuti or a Tuvalu Overseas representative for cancellation.

Date: _____ Signed: _____

6. FOR OFFICIAL USE ONLY

Document produced to be noted here:

Signature: _____
Officer receiving application

Signature: _____
Applicant or Person act on behalf of the applicant.

7. SUPPLEMENTARY INFORMATION.

Amount of fee paid: _____ Receipt No: _____ Date: _____